



EMPLOYEE INTEGRITY SERVICES

www.keyriskconsultingasia.com

Key Risk Consulting is a leading provider in Asia of comprehensive business risk solutions including the strategic management of intellectual property, pre-employment screening, due diligence, business intelligence, fraud and corporate investigations, crisis containment and recovery services.

OUR EXPERTISE

Key Risk Consulting undertakes highly discreet investigations, uncovers solid intelligence and provides value-added analysis to help decision-makers understand and mitigate risk, make informed decisions and maximize opportunities. Our team is composed of experienced professionals with backgrounds in senior law enforcement, intelligence, the legal profession, academic and economic research and investigative journalism. All members are trained to be compliant with legal, ethical, and anti-corruption standards.

EMPLOYEE IN INVESTIGATIONS

Key Risk Consulting's Employee Integrity Services are designed to assist companies in selecting the most suitable candidates by ascertaining genuine qualifications and experience as well as assessing reputations and work history. Our objective is to not only protect our client's assets and information against fraudsters and unscrupulous competitors but also protect existing employees from unsuitable co-workers and therefore safeguard our client's reputation.

SCOPE OF INVESTIGATIONS

We conduct current and potential employee and promotion candidate background investigations. The scope and depth of our screening can be tailored to the importance or sensitivity of the job position. Our objective is to verify data provided by an applicant and to check for criminality, corruption, undesirable associations, bankruptcy, and other negative information—this allows our client to make an informed decision on the potential hire or promotion.

All work undertaken by Key Risk Consulting is conducted in an ethical manner and in full compliance with local and international laws.



"Mitigating risk in a volatile world"

KEY RISK CONSULTING ASIA

Levels of Employee Screening

Category 1— Basic Investigation: Key Risk Consulting verifies identity and residential status and conducts civil litigation and other checks to identify potential criminal associations. Suitable for lower level employees who are not likely to be involved with day-to-day handling of the company's proprietary information, accounts, R & D work etc.

Category 2— In-depth Investigation: Key Risk Consulting will verify data on CV and job application forms, check previous employment history and conduct discreet inquiries regarding activities, lifestyle, integrity, reputation and associations. Suitable for lower level management and individuals who have responsibility for managing junior staff and or have limited access to the company's proprietary information, accounts, R & D work etc.

Category 3— Comprehensive (Multi-Jurisdiction Investigation): This is a more in-depth background investigation. Applicable for investigations into management candidates who may have held middle or senior management positions in a number of companies in different countries and combines the services of Category 2 with additional in-depth discreet inquiries into a candidate's overall and professional reputation.

Employee Ethics Hotline

Key Risk Consulting has experience in developing and managing an Employee Ethics Hotline that supports written or verbal complaints from anonymous or named parties regarding alleged unethical practices on the part of a company's staff or business associates.

The overall aim of the Ethics Hotline is to facilitate confidential communication for staff, customers, suppliers, distributors, and possibly the wider public as a channel to report unethical conduct. Within 24 hours of receiving a hotline complaint, trained operatives submit a report to whomever is nominated within the company to handle such matters. We also prepare regular summaries of the complaints received for scrutiny by senior management.

As the ethics hotline data grows, Key Risk Consulting is positioned to provide meaningful analysis including graphical depictions of complaint trends that can assist management's understanding of the most problematic operations and staff as well as the type of complaints most frequent, amongst other classifications of the data. In our experience, we have found such analysis can be a valuable proactive tool when assessing a company's compliance and regulatory problems.

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